

Trainees of third party training companies

Who we are:

L2 Cyber Security Solutions.

Shanballyedmond, Rearcross, Newport, Co. Tipperary, Ireland.

We are a Cyber Security and Data Protection training and consulting company based in Ireland.

In this regard we are not a data controller, but are a data processor.

The data controller will be the third party training company that has sub-contracted L2 Cyber Security Solutions to provide specialised training on their behalf.

It will be clear from the presentation as to who the data controller is. This will also be advised by the trainer.

These third party training companies could be Local Enterprise Offices, Skillnets or other private training companies.

Where do we process personal data:

- at our office
- OR-
- at other locations where staff are located on occasion

Purpose of the processing:

Different third party training companies have different forms (e.g. - trainee profile sheet, sign-in sheet and/or evaluation sheet) to be filled in, which capture many, various pieces of personal data. We refer you to their own privacy policies and statements for further information on their purposes.

In some situations the L2 Cyber Security Solutions trainer may gather the various forms and sheets during the course of training. If the data controller does not send a representative to collect these sheets on the day, then our policy is to post the sheets to the data controller no later than the following Saturday after the training. We do not process these sheets in any other way.

Recipient(s) of the personal data:

Please refer to the data controller's privacy policies and statements for information on this.

Details of transfers to third country/countries:

Please refer to the data controller's privacy policies and statements for information on this.

Data Retention period:

Please refer to the data controller's privacy policies and statements for information on this.

Your rights:

You have the following rights in respect to the personal data that the data controller holds on you. Please contact them in order to exercise any of these rights:

1. The right to be informed

You have the right to receive "fair processing information".

2. The right of access

You have the right to obtain:

- Confirmation of your personal data being processed
- Access to a copy of your personal data
- And any other supplementary information

3. The right to rectification

You have the right to have your personal data corrected if it is inaccurate or incomplete

4. The right to erasure (includes withdrawal of consent)

You have the right to have your personal data erased, in the following circumstances:

- You withdraw consent.
- The personal data has to be deleted to comply with a legal obligation.
- The personal data was unlawfully processed.
- Where the personal data is no longer necessary in relation to the purpose for which it was originally collected.

Right to be Informed

- Where you object to the processing and there is no superseding legitimate requirement to continue the processing.
- The personal data is processed in relation to the offer of “information society services” to a child.

5. The right to restrict processing

You have the right to ‘block’ or suppress processing of personal data

6. The right to data portability

You have the right to obtain and reuse your personal data for your own purposes across different services.

7. The right to object

You have the right to object to:

- Processing based on legitimate interests or the performance of a task in the public interest/exercise of official authority (including profiling).
- Direct marketing (including profiling).
- Processing for purposes of scientific/historical research and statistics.

8. Rights in relation to automated decision making and profiling

You the right not to be subject to a decision when:

- It is based on automated processing.
- It produces a legal effect or a similarly significant effect on the data subject.

The right to complain:

If you feel that the data controller has not fulfilled its obligations under the [Data Protection Act 2018](#), then you have the right to lodge a complaint with the [Data Protection Commission](#) (DPC).

The DPC provides a webform to make a complaint here:

<https://forms.dataprotection.ie/contact>

Automated decision making, including profiling:

Please refer to the data controller’s privacy policies and statements for information on this.